

Job Title:	Creative Arts Director	Reports To:	Weekend Experience Pastor
Position Type:	Full-Time / Exempt	Location:	Grace Central
Salary Range:	\$80,000 to \$90,000	Workweek:	Flexible

GENERAL SUMMARY/PURPOSE:

Develop and resource teams at each location to execute the music and production elements with quality and excellence.

RESPONSIBILITIES:

- Work with the Weekend Experience Pastor and central team to **develop and implement strategic priorities** for the WXT across Grace.
- **Develop and implement a 'regional' support strategy** with the Weekend Experience Pastor, not only for Grace, but to help equip worship leaders in our communities (i.e. a regional Arts Gathering).
- **Develop and implement a consistent creative plan** to practice creativity, write, and produce music birthed out of our church community.
- Ensure the location creative arts team can support the **worship and production needs** of the location through the **coordination of training and resources** with Worship Directors and production volunteers.
- Oversee the **recommendation, acquisition, and implementation of any production equipment** upgrades or replacements within budget parameters.
- **Create and execute a production launch strategy** for new locations. Oversee the implementation and training of the new Worship Director and volunteer teams for this installation.
- Provide the primary director/producer oversight for the **creation/acquisition of storytelling videos** and creative elements for weekend experiences.
- Develop strategies to best ensure the **quality and branding of music and production** at a Grace location.
- Works within the vision and direction set by the Central Weekend Experience Pastor to ensure excellence and the highest quality of execution of the weekend experience.

QUALIFICATIONS & EXPECTATIONS:

- Passion and enthusiasm for the mission of Grace Community Church... "Reaching Orange County and beyond for Christ and making fully devoted followers of Jesus."
- Born-again Christian, baptized as a believer, and either an official (active and voting) member of Grace Community Church, or pursuing membership to be activated within 6 months of hire.
- Supportive and championing of both the doctrine of Grace Community Church, as well as the practices, teaching, and decisions of her leadership.
- Lifestyle that demonstrates committed Christian character and fosters an exemplary reputation.
- Effective communication, both written and verbal. Keen sensitivity to people and ministry dynamics.
- Professional decorum in personal appearance, verbal presentation, and administrative manner.



Job Description

ADDITIONAL NOTES:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job, duties, responsibilities, and activities may change at any time with or without notice. Nothing in this job description restricts management's rights to assign or reassign duties and responsibilities of this job at any time.

Employee Signature:

Date: