

Job Title:	GraceKids Director	Location:	Grace Middletown
Position Type:	Part-time / Non-exempt	Workweek:	15 Hours
Pay Range (hourly):	\$23.00 -\$26.00	Reports To:	Lead Pastor with additional direction from Director of Family Ministries

ROLE AND RESPONSIBILITIES:

- Recruit, develop, and equip volunteers at the location to create an environment where every child at the location is growing spiritually. The core responsibility of this role is to lead and develop volunteer teams rather than working directly with children.
- Multiply authentic relational connection with GraceKids volunteers.
- Lead out the effective execution of GraceKids programs, processes, and strategies on the location.
- Use feedback mechanisms like evaluations, statistics, and goals to ensure the practices implemented within GraceKids are effective.
- Ensure that attendees' experiences and interactions with GraceKids earn the trust of parents and create joy for their children.
- Maintain proactive communication with parents and small group leaders.
- Attend all meetings and training requested by the Director of Family Ministries.
- Monitor and inspect your campus' GraceKids equipment and ministry spaces.
- Train and encourage campus volunteer team on the GK Weekend Experience, with guidance from Family Ministries Central Team.
- Assist in planning, leading, and carrying out GraceKids events.
- Responsible for the proper onboarding of GraceKids volunteers and insuring compliance with the Family Ministries Policies and Procedure Manual.

EDUCATION REQUIREMENTS:

- Ability to connect effectively to both kids and adults.
- A deep knowledge of Scripture and how to apply it to real life situations.
- A desire to reach kids with the Gospel.
- Ability to be a self-starter and plan proactively.
- Attitude and desire to be a team player.

QUALIFICATIONS AND EXPECTATIONS:

- Passion and enthusiasm for the mission of Grace Community Church... "Reaching the Northeast and beyond for Christ by making fully devoted followers of Jesus."
- Born-again Christian, baptized as an adult, and an official (active and voting) member of Grace Community Church.
- Supportive and championing of both the doctrine of Grace Community Church, as well as the practices, teaching, and decisions of her leadership.
- Lifestyle that demonstrates committed Christian character and fosters an exemplary reputation.

ADDITIONAL NOTES:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice. Nothing in this job description restricts management's rights to assign or reassign duties and responsibilities of this job at any time.

Employee Signature:		Date:	
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Job Description